

KEY SAFE GOOD PRACTICE



FIRST PRINCIPLE

norfolk.police.uk/firstprinciple
suffolk.police.uk/firstprinciple



NORFOLK
CONSTABULARY
Our Priority is You



SUFFOLK
CONSTABULARY

Top Tips

- **Set your code carefully**
- **Only give the code to trusted parties**
- **Always change the code when someone no longer needs access to it**

A key safe is a strong mechanical metal box in which you can securely stores the key to your door. It is installed into brick or concrete on the outside of your property and your keys are accessed by a combination code. When buying a key safe you should make sure it has the 'Secured by Design' approval and logo.

- A key safe is usually bought without a code being set.
- When setting your code, avoid using dates of birth such as 1935 as it is an easy number to guess, use random numbers instead.
- It should be the responsibility of the key safe owner or their carer to set and remember the code and to pass it on to any necessary organisations such as home help, and doctors etc.
- Care organisations and health professionals abide by strict data protection regulations and will have a secure system of recording key safe codes so that they cannot be misused.
- We suggest you keep a note of your code in a safe place just in case you forget it and to remember to update all authorised persons or organisations every time you change your code.
- Without the correct code no-one will be able to open your key safe to access your keys.
- We strongly recommend that if someone no longer has a need for the code that it be changed to a new one immediately.
- If you move house please leave the key safe un-coded for the next resident or, if you own it, take it with you.

First Principle: Related links

Ask the Police

Official Police Resource. The Ask the Police website provides you with information on a wide range of non-emergency policing matters.

askthe.police.uk

Secured by Design

Official UK Police initiative that combines the principles of 'designing out crime' with physical security.

securedbydesign.com

Sold Secure

Dedicated to reducing the risk of crime by assessment of security products.

<https://www.soldsecure.com/>

Crimestoppers

An independent charity that gives people the power to speak up to stop crime 100% anonymously, by phone 0800 555 111 or online.

<https://crimestoppers-uk.org/>

Victim Support

Covering the whole of Norfolk and Suffolk, a free, confidential support service specifically designed to help victims and witnesses of any crime.

Contact us on:

Phone: 0300 303 3706 (weekdays between 8am-5pm)

Email: nsvictimcare@victimsupport.org.uk

Web: www.nsvictimcare.org

Socials: @nsvictimcare

Call us on 101. Always dial 999 in an emergency

To see the full range of information go to:

suffolk.police.uk/firstprinciple or

norfolk.police.uk/firstprinciple

Or alternatively use your mobile phone to scan this QR code.

