

Key Safe Good Practice



Key Points to Consider

- **Set your code carefully**
- **Only give the code to trusted parties**
- **Always change the code when someone no longer needs access to it**

- A key safe is usually bought without a code being set.
- When setting your code, avoid using dates of birth such as 1935 as it is an easy number to guess, use random numbers instead.
- It should be the responsibility of the key safe owner or their carer to set and remember the code and to pass it on to any necessary organisations such as home help, and doctors etc.
- Care organisations and health professionals abide by strict data protection regulations and will have a secure system of recording key safe codes so that they cannot be misused.
- We suggest you keep a note of your code in a safe place just in case you forget it and to remember to update all authorised persons/organisations every time you change your code.
- Without the correct code no-one will be able to open your key safe to access your keys.
- We strongly recommend that if someone no longer has a need for the code that it be changed to a new one immediately.
- If you move house please leave the key safe un-coded for the next resident.



SUFFOLK
CONSTABULARY



Sir Robert Peel created the Metropolitan Police in 1829. He set out nine principles for policing. The First Principle was:

“To prevent crime and disorder, as an alternative to their repression by military force and severity of legal punishment.”



[Click here for further Crime Reduction Advice](#)

More general information can be found at
<https://www.askthe.police.uk/content/@1.htm>

Secured by Design (SBD) tests and assesses the quality security products and crime prevention projects. It supports the principles of ‘designing out crime’ through physical security and processes.

We advise that you look on the SBD website for all of your Security products.

<http://www.securedbydesign.com/>



More Security Products can also be found at:
<http://www.soldsecure.com/>



You can always report intelligence or information anonymously to Crimestoppers

<https://crimestoppers-uk.org/>



Call us on 101. In an emergency always dial 999