

Norfolk & Suffolk Crime Prevention

Guidance Note

Communal Mailboxes



In some areas, criminals have gained entry to blocks of flats and properties with communal areas and have then accessed letter boxes with a view to committing a variety of different frauds. This can include theft of mail or even Identity theft. If your personal data is stolen your financial security can be at risk.

Ways to prevent this type of fraud:

- Never grant unauthorised access to communal areas where mail boxes are located.
- If possible collect mail from your mailbox shortly after it has been delivered.
- Do not leave mail in your mailbox for long periods of time.
- If you are going away for a long period, ask a neighbour to check your mailbox.
- Consider switching to online paperless bank statements.
- If you start receiving regular mail at your address which is not in your name, contact the sender directly and confirm what information is held by them.
- If you see damage to *any* mailboxes notify the resident and landlord immediately as it is likely others have / will be targeted.

For Further Crime Prevention Advice:-

For Norfolk dial 101 and ask to speak to your local Architectural Liaison Officer (ALO)

For Suffolk dial 101 and ask to speak to your local Safer Neighbourhood Team