



17<sup>th</sup> June 2019

## Freedom of Information Request Reference N<sup>o</sup>: FOI 002074/19

I write in connection with your request for information received by the Norfolk and Suffolk Constabularies on the 4<sup>th</sup> June 2019 in which you sought access to the following information:

- 1 What procurement system do you use? And is this also where you publish tenders?
- 2 Do you publish tenders anywhere else, if so where?  
A For example, your website, Contracts Finder etc
- 3 How much do you pay per annum for your procurement software?
- 4 What are the contract start and end dates with the provider and when will the next tender become available?
- 5 How long have you used this software for in total?
- 6 What are the purchasing rules of your organisation?  
For example - £0-£10,000 (3 quotes), £10,000+ public notification etc

## Response to your Request

The response provided below is correct as of 10<sup>th</sup> June 2019.

Norfolk and Suffolk Constabularies have located the following information as relevant to your request.

Q1/2 Details relating to Procurement and Supplies can be found on the Constabularies website via the link provided below:-

<https://www.norfolk.police.uk/about-us/our-data/publication-scheme-0/what-we-spend-and-how-we-spend-it/procurement-and-supplies>

Q3/4 Information regarding Procurement software is available on Bluelight via the link provided below:-

<https://www.blpd.gov.uk/foi/foicontractview.aspx?contractid=36219>

Q5 This software has been used since 2014.

Q6	£500 - £3,000	More than one price comparison
	£3,000 - £20,000	At least three quotations
	£20,000 - £50,000	At least three quotations using the e-tendering system
	£50,000+	Competitive tender in accordance with the Public Contract Regulations 2015

Where links have been provided, section 21 has been engaged. Under Section 21(1) of the Freedom of Information Act (2000), public authorities are not required to provide information that is reasonably accessible to the public by other means; therefore in accordance with Section 17 of the Freedom of Information Act (2000), this serves as a Refusal Notice for these parts of your request.

This response will be published on the Constabularies web-site under the Freedom of Information pages:-

<https://www.norfolk.police.uk/about-us/our-data/disclosure-log>

<https://www.suffolk.police.uk/services/freedom-information/disclosure-logs>

Should you have any further queries concerning this request, please contact Amanda Gibson, FOI Decision Maker, quoting the reference number shown above.

A full copy of the Freedom of Information Act (2000) can be viewed on the 'Office of Public Sector Information' web-site;

<http://www.opsi.gov.uk/>

Norfolk and Suffolk Constabularies are not responsible for the content, or the reliability, of the website referenced. The Constabulary cannot guarantee that this link will work all of the time, and we have no control over the availability of the linked pages.

Your Right to Request a Review of Decisions Made Under the Terms of the  
Freedom of Information Act (2000).

If you are unhappy with how your request has been handled, or if you think the decision is incorrect, you have the right to ask the Norfolk and Suffolk Constabulary to review their decision.

Ask Norfolk and Suffolk Constabularies to look at the decision again.

If you are dissatisfied with the decision made by Norfolk and Suffolk Constabularies under the Freedom of Information Act (2000), regarding access to information, you must notify the Norfolk and Suffolk Constabulary that you are requesting a review within 40 days of the date of its response to your Freedom of Information request. Requests for a review should be made in writing and addressed to:

*Freedom of Information Decision Maker  
Information Management Department  
Norfolk Constabulary  
Operations and Communications Centre  
Jubilee House  
Falconers Chase  
Wymondham  
Norfolk NR18 0WW  
OR  
Email: [freedomofinformation@norfolk.pnn.police.uk](mailto:freedomofinformation@norfolk.pnn.police.uk)*

In all possible circumstances Norfolk and Suffolk Constabulary will aim to respond to your request for us to look at our decision again within 20 working days of receipt of your request for an internal review.

The Information Commissioner.

After lodging a request for a review with Norfolk and Suffolk Constabulary, if you are still dissatisfied with the decision, you can apply to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at [www.ico.org.uk](http://www.ico.org.uk) or contact them at the address shown below:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Telephone: 01625 545 700