



**Freedom of Information Request Reference N°: FOI 000713-19 (Suffolk
FOI 000987-19 (Norfolk))**

I write in connection with your request for information received by Suffolk and Norfolk Constabularies on 18 February 2019 in which you sought access to the following information:

“Driver Training:

- 1. Total number of police officers authorised to drive vehicle in emergency response*
- 2. Total number of police officers awaiting training to drive vehicles in emergency response*
- 3. Total number of police officers requiring refresher driving courses [standard/advanced/pursuit-TPAC]*
- 4. Total number of officers with an expired driving authorisation*
- 5. Total number of D1 authorised PSU van drivers*
- 6. Total number of officers awaiting D1 training*
- 7. Total number of officers awaiting an advanced driving course*
- 8. Total number of officers awaiting a standards driving course*
- 9. Total number of police officers and in driving school and yearly salary per officer*
- 10. Total number of police staff in driving school and yearly salary per staff member*
- 11. Total number of police instructors who are ‘ADI’ approved by DVSA*
- 12. Total budget allocated to police driver training*

Crime Training:

[May be known as ICIDP – or PIP L2/L3] Predominantly those in investigation roles]

During the period 2014-2019, on a year by year basis [2014, 2015, 2016, 2017, 2018] please advise

- 1. Total number of CPIA/Disclosure Courses that took place and number of attendees*
- 2. Total number of Tier 2 (Serious and Complex Interviewing) Courses that took place and total number of attendees*
- 3. Total number of Tier 3 (Advanced Interviewing) Courses that took place and total number of attendees*
- 4. Total number of Achieving Best Evidence (Visually recorded interviews for vulnerable adults and children) Courses that took place and total number of attendees*
- 5. Total number of Interview Managers (Tier 5) trained by the Police Force*
- 6. Details of any investigation training courses internally.*

7. *Please confirm the total number of barristers, Queens Counsel or solicitors used to provide training*

Initial Police Training:

[May be known as IPLDP – initial basic police training courses]

This relates to the initial phases of police training. Please do not include the two-year probation period. During the period 2014-2019, on a year by year basis [2014, 2015, 2016, 2017, 2018] please advise

1. *Total number of courses completed*
2. *Total number of attendees commencing training*
3. *Total length of course*
4. *Total number of attendees completing training prior to tutorship*
5. *Total days allocated to interview training – victim, witness and suspect*
6. *Total days allocated to disclosure training*
7. *Total days allocated to file completion (MG Series)*
8. *Total days allocated to exhibit handling*
9. *Total days allocated to giving evidence/court procedure*
10. *Please confirm the staff disposition for initial police training*
11. *Please confirm the allocated budget to police training*
12. *Please confirm total number of external guest speakers*
13. *Please confirm the total number of barristers, Queens Counsel or solicitors used to provide training*
14. *Please confirm the total amount on a year by year basis spent on external training consultancy*

Response to your Request

The response provided below is correct as of 21 February 2019

Suffolk and Norfolk Constabularies have considered your request for information and the response is below.

In relation to your request for information and in accordance with Section 17 of the Freedom of Information Act 2000 (FOIA), this response serves as a formal notification of refusal for your request. The Constabularies do not hold, for the purposes of FOIA, all of the information you require in a retrievable format.

It is estimated that to attempt to retrieve all of the information you require would take a considerable amount of retrieval time, exceeding the appropriate limit for dealing with Freedom of Information requests in terms of costs and therefore, Section 12(1) of the Freedom of Information Act 2000 applies. It is considered that to provide an answer to your request will take in excess of 36 hours to provide the information.

In relation to Questions 1 – 9 of the Driver Training section of your request, this information is not held in a centrally retrievable format. The information is currently recorded manually, and allows us

to look forward, however we cannot easily retrieve information prior to the last 6 months without manually reviewing individual Police Officer HR training records, and/or manual records/emails of any courses that have taken place since 2014. This would be a very time consuming task, and would not be easily retrievable within the allowed 36 hours' time restraint.

Section 12(1) of the Freedom of Information Act 2000 states that a Public Authority is not obliged to: "...comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit." The Freedom of Information (Appropriate Limit and Fees) Regulations, defines the 'appropriate limit' for the Constabularies as £450 and specifies that this sum equates to 18 hours work per force at a standard rate of £25 per hour. This equates to 36 hours of work, or £900, for joint responses.

In accordance with Section 17(5) of the Freedom of Information Act 2000, this letter serves as a refusal notice for this part of your request.

By requesting *all* information your request is too broad to be complied with within the limit imposed on Freedom of Information requests.

Although excess cost removes the Force's obligations under the Freedom of Information Act, as a gesture of goodwill, I have supplied information, relative to your request, retrieved or available before it was realised that the fees limit would be exceeded. I trust this is helpful, but it does not affect our legal right to rely on the fees regulations for the remainder of your request.

Driver Training

10. 2 Police staff based in Norfolk at Pay Band E = £26,802 - £30,483

11. All Police Instructors are advanced drivers and conform with National Police College driver instructor requirements.

12. There is no specific budget related for driver training.

Crime Training

1. Suffolk and Norfolk Constabularies do not offer a dedicated CPIA/Disclosure course, rather this is incorporated within the Initial Crime Investigator Development Programme.

We provide 4 of these courses a year with 12 delegates per course.

2. Tier 2 courses were replaced under the new Detective Pathway programme and this is incorporated within the above Investigators Programme, this results in a PIP 2 qualification.

3 – 4. See answer 2) above.

6. We teach the required PIP 1 and PIP 2 courses which are defined by the college and material is freely available on these programmes via the College of Policing website:

<https://www.college.police.uk/What-we-do/Learning/Professional-Training/Investigation/Pages/Investigation.aspx>

7. None

Initial Police Training

1. We deliver the ILPDP programme, with approximately 6 cohorts in a year.
2. Cohort sizes are currently 16 per group.
3. The course length is currently 10 weeks.
4. It is a mandatory requirement for all students to complete the training before the tutor phase.
5. 10 days
- 6 – 9. These are all included within the above 10 days.
10. Police staff trainers have a variety of professional and academic qualifications, with a ratio of 50:50 of Police Officers and Police Staff trainers.
11. Police training budget is a part of the overall HR budget.
12. 8 per cohort
13. None

Should you have any further queries concerning this request, please contact Clair Pack, FOI Decision Maker, quoting the reference number shown above.

A full copy of the Freedom of Information Act (2000) can be viewed on the 'Office of Public Sector Information' web-site;
<http://www.opsi.gov.uk/>

Norfolk and Suffolk Constabularies are not responsible for the content, or the reliability, of the website referenced. The Constabulary cannot guarantee that this link will work all of the time, and we have no control over the availability of the linked pages.

Your Right to Request a Review of Decisions Made Under the Terms of the
Freedom of Information Act (2000).

If you are unhappy with how your request has been handled, or if you think the decision is incorrect, you have the right to ask the Norfolk and Suffolk Constabulary to review their decision.

Ask Norfolk and Suffolk Constabularies to look at the decision again.

If you are dissatisfied with the decision made by Norfolk and Suffolk Constabularies under the Freedom of Information Act (2000), regarding access to information, you must notify the Norfolk and Suffolk Constabulary that you are requesting a review within 20 days of the date of its response to your Freedom of Information request. Requests for a review should be made in writing and addressed to:

*Freedom of Information Decision Maker
Information Management Department
Suffolk Constabulary
Police Headquarters
Martlesham Heath
Ipswich
Suffolk
IP5 3QS
OR
Email: information@suffolk.pnn.police.uk*

In all possible circumstances Norfolk and Suffolk Constabulary will aim to respond to your request for us to look at our decision again within 40 working days of receipt of your request for an internal review.

The Information Commissioner.

After lodging a request for a review with Norfolk and Suffolk Constabulary, if you are still dissatisfied with the decision, you can apply to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at www.ico.org.uk or contact them at the address shown below:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Telephone: 01625 545 700