



9th March 2018

Freedom of Information Request Reference N^o: FOI 000574/18

I write in connection with your request for information received by the Norfolk and Suffolk Constabularies on the 9th February 2018 in which you sought access to the following information:

- 1 How many officers in your force are currently male/female?
- 2 Since January 2012 how many authorised firearms officers have transferred to your force?
- 3 Since January 2012 how many authorised firearms officers have transferred from your force? Where possible please indicate which force they transferred to
- 4 Since January 2012 how many officers have passed initial firearms training through you force and become authorised firearms officers? How many applied to become AFOs?

Response to your Request

When responding to a request for information under the terms of the Freedom of Information Act, a public authority is not obliged to provide information if the authority estimates that the cost of the retrieval of the information requested would be in excess of £450 (equivalent to 18 hours work).

The costs criteria relates to a request in its entirety, which means that if we cannot retrieve all of the information requested within the costs limit, we are not obliged to retrieve *any* of the information requested.

The Norfolk and Suffolk Constabularies estimates that to retrieve all the information you have requested for both forces would exceed cost in excess of £450 (per force).

Our Human Resources Department has advised that when an officer transfers to either Norfolk or Suffolk Constabulary, we will request a list of their transferable skills, including firearms training. Any firearms skills will then be checked by our Firearms Training Department and systems updated as appropriate. This information is then listed along with other officers in the system and it is not possible to easily identify those that refer to officers who have joined the Constabulary and transferred the skill.

HR would be required to review 132 files for Norfolk and 83 files for Suffolk to see if they are relevant to your request.

Additionally, 42 officers have transferred out of Norfolk and 36 from Suffolk. 5 of the Norfolk officers and 2 of the Suffolk officers had a role which required the AFO skill.

It is estimated that to confirm the details requested, it would take approximately 15 minutes per file. Based on the number of files, this would exceed 55 hours.

This would exceed the appropriate cost limit for dealing with a Freedom of Information request, in terms of costs, and therefore Section 12(1) of the Freedom of Information Act applies.

Section 12(1) of the Freedom of Information Act states that a public authority is not obliged to:

“...comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit”.

The Freedom of Information (Appropriate Limit and Fees) Regulations 2004, defines the ‘appropriate limit’ for the Norfolk and Suffolk Constabularies as £450 for each Constabulary, and specifies that this sum equates to 18 hours work at a standard rate of £25 per hour.

In accordance with Section 17 of the Freedom of Information Act (2000), this serves as a Refusal Notice for your request.

Advice & Assistance

Although excess cost removes the Force’s obligations under the Freedom of Information Act, as a gesture of goodwill, I have supplied information, relative to your request, retrieved or available before it was realised that the fees limit would be exceeded. I trust this is helpful, but it does not affect our legal right to rely on the fees regulations for the remainder of your request.

Q1

	Male Officers	Female Officers
Norfolk	1,066	453
Suffolk	763	329

Q2 By way of assistance, we can confirm that during the period requested, 8 officers in Norfolk transferred directly in to roles which required the AFO skill. The number for Suffolk was 3 officers.

Q4 Since 2012, the Firearms Training Unit has run 11 initial firearms courses. The total number of successful officers is 74.

This response will be published on the Constabularies web-site under the Freedom of Information pages:-

<https://www.norfolk.police.uk/about-us/our-data/disclosure-log>
<https://www.suffolk.police.uk/services/freedom-information/disclosure-logs>

Should you have any further queries concerning this request, please contact Amanda Gibson, FOI Decision Maker, quoting the reference number shown above.

A full copy of the Freedom of Information Act (2000) can be viewed on the ‘Office of Public Sector Information’ web-site;
<http://www.opsi.gov.uk/>

Norfolk and Suffolk Constabularies are not responsible for the content, or the reliability, of the website referenced. The Constabulary cannot guarantee that this link will work all of the time, and we have no control over the availability of the linked pages.

Your Right to Request a Review of Decisions Made Under the Terms of the
Freedom of Information Act (2000).

If you are unhappy with how your request has been handled, or if you think the decision is incorrect, you have the right to ask the Norfolk and Suffolk Constabulary to review their decision.

Ask Norfolk and Suffolk Constabularies to look at the decision again.

If you are dissatisfied with the decision made by Norfolk and Suffolk Constabularies under the Freedom of Information Act (2000), regarding access to information, you must notify the Norfolk and Suffolk Constabulary that you are requesting a review within 20 days of the date of its response to your Freedom of Information request. Requests for a review should be made in writing and addressed to:

*Freedom of Information Decision Maker
Information Management Department
Norfolk Constabulary
Operations and Communications Centre
Jubilee House
Falconers Chase
Wymondham
Norfolk NR18 0WW
OR
Email: freedomofinformation@norfolk.pnn.police.uk*

In all possible circumstances Norfolk and Suffolk Constabulary will aim to respond to your request for us to look at our decision again within 20 working days of receipt of your request for an internal review.

The Information Commissioner.

After lodging a request for a review with Norfolk and Suffolk Constabulary, if you are still dissatisfied with the decision, you can apply to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at www.ico.org.uk or contact them at the address shown below:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Telephone: 01625 545 700